

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES
				1 2
2. AMENDMENT/MODIFICATION NO. A001	3. EFFECTIVE DATE See Item 16C.	4. REQUISITION/PURCHASE REQ. NO. PR9960071	5. PROJECT NO.	
6. ISSUED BY Procurement/Contracting Unit U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan		7. ADMINISTERED BY See Item 6.		
8. NAME AND ADDRESS OF CONTRACTOR		✓	9a. AMENDMENT OF SOLICITATION NO. 19JA80-21-Q-0777	
			9b. DATED (SEE ITEM 11) July 1, 2021	
			10a. MODIFICATION OF CONTRACT/ORDER NO.	
			10b. DATED (SEE ITEM 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<p>[✓] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [✓] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:</p> <p>(a) by completing Items 8 and 15 and returning one copy of the amendment;</p> <p>(b) by acknowledging receipt of this amendment on each copy of the offer submitted; or</p> <p>(c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</p> <p>If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.</p>				
12. ACCOUNTING AND APPROPRIATION DATA				
Not applicable.				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS; IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER:				
E. IMPORTANT: Contractor [] is not, [] is required, sign this document and return <u>one</u> copy to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION				
Request for Quotations number 19JA80-21-Q-0777 is hereby amended to revise the Section 1.2.1 Specifications as shown on the following page and attached updated drawing, effective the date of the Contracting Officer's signature.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER Type or print		16A. NAME OF CONTRACTING OFFICER Charles F. Hughes		
15B. NAME OF CONTRACTOR/OFFEROR BY (signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY (signature of Contracting Officer)	16C. DATE SIGNED 07-08-2021	

Page 4 through page 8 of RFQ:

1.2 Continuation to SF-18, Request for Quotations (RFQ) Number 19JA80-21-Q-0777, Block 11(b), Schedule of Supplies/Services

1.2.1 Specifications

(a) The Contractor shall design, provide material, and install Modular Furniture for Economic Section in the workspaces at the U.S. Embassy Tokyo, as follows:

Open Office Space. This open office space requires the following configuration:

(1) 2 Office Management Specialist Work Space: (Room 507)

1.1 The workspace will consist of 2 workstations:

Each workstation will consist of the following:

- One (1) non-electric height-adjustable standing desk (front facing). Low partition/panel should be used to cover the front. With CPU holder.
(Partition shall be I, L or U-Shape, outside: Wood panel finish, inside: Fabric finish).
- One (1) wooden desk (wall side). High partition/panel should be used with 4 overhead storages. Bulletin board mounted inside. One (1) fixed file cabinet on the right side that consists of two drawers.
- The two (2) desks should correlate as an L shaped workstation and the center spaces at the bottom of the desks should contain empty space for maximum leg space usage.
- One (1) file cabinet to be located beside the standing desk.
- Two (2) pedestal cabinets. The (2)top drawers should be Box size drawers and the one (1) bottom drawer should be File size drawer. The pedestal cabinet shall have wheels. The top drawer should have a stationary tray.
- **No** need for two tables for H-Computers at window side.

1.2 The common space will consist of:

- One (1) long wooden credenza in the center of the room between the two work workstations.
- One (1) table for the printer. The table should consist a cabinet for storage.
- Executive Lounge Set for the Lobby area:
 - Two (2) Chairs
 - One (1) Sofa

- Two (2) Guest Chairs
- Three (3) End Tables
- One (1) Coffee Table

The details of the mentioned work spaces/accessories and sizes of the cabinets/drawers are to be specified during walk-thru.

(2) 5 mid level officer office spaces (Room 502, 503, 504, 533, 534)

Each office will consist of the following:

- One (1) non-electric height-adjustable standing desk (wall facing).
With Wall Mounted Bulletin Board. With CPU holder.
- One (1) wooden desk (front facing) with bottom cover.
- One (1) long wooden desk (window facing).
- One (1) coat closet.
- One (1) Combination type of Rateral File Cabinet + Book Shelf.
- Two (2) pedestal cabinets. The (2)top drawers should be Box size drawers and the one (1) bottom drawer should be File size drawer. The pedestal cabinet shall have wheels. The top drawer should have a stationary tray.
- Two (2) Guest Chairs.

The details of the mentioned work spaces/accessories and sizes of the cabinets/drawers are to be specified during walk-thru.

(3) 2 Deputy Chief office spaces (Room 535A, 501)

Will consist of the following:

- One (1) non-electric height-adjustable standing desk (wall facing).
With Wall Mounted Bulletin Board. With CPU Holder.
- One (1) long wooden desk (wall facing).
- One (1) long wooden desk (window facing).
- One (1) coat closet.
- One (1) low bookcase.
- One (1) sofa.
- One (1) coffee table.
- Two (2) pedestal cabinets. The (2)top drawers should be Box size drawers and the one (1) bottom drawer should be File size drawer. The pedestal cabinet shall have wheels. The top drawer should have a stationary tray.

- One (1) Combination type of Rateral File Cabinet + Book Shelf.

The details of the mentioned work spaces/accessories and sizes of the cabinets/drawers are to be specified during walk-thru.

(4) 2 Counselor (TEPU & ESTH TEPU Chief) spaces (Room 535B & Room 500)

Will consist of the following:

- One (1) non-electric height-adjustable standing desk (wall facing). With Wall Mounted Bulletin Board. With CPU Holder.
- One (1) wooden desk (front facing) with bottom cover.
- One (1) long wooden desk (window facing).
- One (1) coat closet.
- Two (2) sofas.
- One (1) coffee Table.
- Two (2) guest chairs.
- Two (2) pedestal cabinets. The (2)top drawers should be Box size drawers and the one (1) bottom drawer should be File size drawer. The pedestal cabinet shall have wheels. The top drawer should have a stationary tray.
- One (1) Combination type of Rateral File Cabinet + Book Shelf.

The details of the mentioned work spaces/accessories and sizes of the cabinets/drawers are to be specified during walk-thru.

(5) 1 Shared office space (Room 505)

Two (2) Modular furniture units **with billboard-height partition (H-shape for stability)to separate each workstation space** designed to best fit the office space and provide the following:

The shared office space will consist of 2 workstations.

Each workstation will consist of the following:

- One (1) long desk (facing wall side) that has space for a relocatable kangaroo style standing desk to be used (the kangaroo style standing desk will be purchased separately). With Wall Mounted Bulletin Board. With CPU Holder.
- One (1) long desk (facing window side for shared space 1 and facing wall side for shared space 2).

- The two (2) desks should correlate as an L shaped workstation and the center spaces at the bottom of the desks should contain empty space for maximum leg space usage.

Each unit should consist of two (2) pedestal cabinets. The (2)top drawers should be Box size drawers and the one (1) bottom drawer should be File size drawer. The pedestal cabinet shall have wheels. The top drawer should have a stationary tray.

One (1) shared bench credenza with bottom storage cabinets.

One (1) shared coat closet cabinet.

All materials excluding partitions should be wooden furniture (wooden color laminate is acceptable - to consider color match with total design).

The details of the mentioned work spaces/accessories and sizes of the cabinets/drawers are to be specified during walk-thru.

(6) 1 Hallway cabinet space

- One (1) semi letter box/cabinet. The unit should consist a minimum of 20 letter boxes and have lower storage cabinets. The drawers should be adjustable.
- Three (3) credenzas that consist of lower storage cabinets. The drawers should be adjustable.

(b) The Contractor shall measure the space for the number of cubicles required by the office. The U.S. Government will not provide the space measurements.

(c) The Contractor shall provide a design for above mention workspaces with detail parts list, color samples for the proposed products and electrical requirements to the workstations.

(d) The Contractor shall provide color samples for all products and final colors will be decided by the Contracting Officer's Representative prior to processing order.

(e) The Contractor furnished desks shall consist of a minimum of four blank electrical outlets for each desk.

(f) The U.S. Government will provide shipping instructions for the required office furniture.

(g) No storage is available on the Embassy premises.

(h) Expected schedule of delivery and installation shall be not more than 12 weeks (3 months) after receipt of an order/selection of all finish of materials.
This shall be priority.

ECON | PHASE 2

OP = opennet
H = classnet
C = Bench credenza
with bottom cabinets

OV = overhead storage
B = bookcase
R = coat closet
T = coffee table

